Alternative Break Site Leader Application 2015-16

Return applications to the Center for Civic Engagement (Lightsey 203).

Applications Due: Friday, September 4th at Noon
Interviews: Sunday, September 6th
Leader Retreats: Friday, September 11th 4:30pm-7pm
Saturday, September 12th 8am-4pm

Alternative Break Trip Leader Position Description

Site leaders will serve as representatives of the Center for Civic Engagement and the Alternative Break program and will receive a small stipend toward the payment of their trip by meeting the expectations of this role. As resources for alternative break participants, leaders will be expected to meet the following criteria throughout the duration of their role:

- Support strategies for participant recruitment including information sessions and student organization presentations
- Develop and co-lead pre-departure educational (must host at least one “expert” speaker) meetings
- Plan and implement one pre-trip and one post-trip service experience locally for participants
- Organize at least one fundraiser for trip participants
- Coordinate all logistical aspects of trip experience (i.e. lodging, food, travel, appropriate paperwork, training, education, etc.)
- Create and co-lead consistent, connected, challenging reflection activities and conversations with trip participants
- Manage communication with participants, faculty/staff advisor, as well as community partners
- Attend all mandatory trip leader and participant meetings and events

Interested in learning more about the responsibilities of a Site Leader?
Attend our information sessions:

Friday, August 28th at 2pm | Lightsey 203
Monday, August 31st at 5pm | Lightsey 203

*Keep this document for your records*

Center for Civic Engagement | Lightsey 203 | cofc.alternativebreak@gmail.com
Alternative Break Site Leader Training Mandatory Dates

September

- Friday, September 11th: Site Leader Retreat | 4:30pm-7pm
- Saturday, September 12th: Site Leader Retreat | 8am-4pm
- Wednesday, September 16th: Site Leader Training │ 5:00 – 6:30pm
- Wednesday, September 23rd: Site Leader Training │ 5:00 – 6:30pm
- Wednesday, September 30th: Site Leader Training │ 5:00 – 6:30pm

October

- Wednesday, October 7th: Site Leader Training │ 5:00 – 6:30pm
- Wednesday, October 14th: Site Leader Training │ 5:00 – 6:30pm

Additional Time Commitments

➢ Site Leaders are required to meet with the Center for Civic Engagement Assistant Director bi-weekly (every other week) to discuss logistical aspects of AB planning

➢ Site Leaders are required to meet weekly as co-leaders to plan logistics, etc.

➢ See specific schedule addendum for additional mandatory dates (i.e. information sessions, participant meetings, pre/post trip service dates) based on your respective trip preferences

*Keep this document for your records*
Alternative Break Site Leader Application 2015-16

Return applications to the Center for Civic Engagement (Lightsey 203).

Applications Due: Friday, September 4th at Noon
Interviews: Sunday, September 6th
Leader Retreats: Friday, September 11th 4:30pm-7pm
Saturday, September 12th 8am-4pm

Full Name: ____________________________________________
As it appears on your passport/driver’s license

Class: Sophomore Junior Senior Graduate Student

Academic major: _________________________________________

Previous Alternative Break Trips: ___________________________

Phone Number: ___________________________________________

Email: ___________________________________________________

Student ID #: ____________________________________________

Dietary Restrictions: _______________________________________

Please attach a brief essay response to each of the following prompts:

1. Describe your previous experience with Alternative Break programs and your most meaningful AB memory.

2. What strengths are you able to offer your co-leader (provide examples)? What are some strengths/characteristics you would seek from a co-leader?

3. In your own words, please define the concept of active citizenship and how it applies to the Alternative Break experience.

4. Is there anything else you would like the selection committee to know?

5. For returning Site Leaders only: What has motivated you to apply to be a Site Leader once again?
Alternative Break Ranking

What social themes and communities would you be willing to work with? Please rank **ONLY** the trips you are interested in leading (1 most interested, etc). **You will be considered for ALL trips that you rank.** Price ranges listed are tentative and will be finalized through the budget-planning trip leaders will conduct in the fall semester.

___ **Weekend Breakers** (By ranking the weekend breaks you are agreeing to lead both)
MLK Weekend January 15th - 18th
Community Development & Activism (Regional: Price range $50.00 – $100.00)
April 8th – 10th
Community Development & Activism (Regional: Price range $50.00 – $100.00)

**Spring Break**
March 5th-12th

___ **Human Rights** (Domestic: $750.00-$1,000.00)

___ **Health Care** (Domestic/East Coast: $250.00-$500.00)

___ **Environmental Justice** (Domestic/East Coast: $250.00-$500.00)

___ **Education & Children/Youth** (Domestic/East Coast: $250.00-$500.00)

___ **Poverty** (Domestic/East Coast: $250.00-$500.00)

**Maymester**

**Previous Site Leader Experience Preferred**

___ **Environmental Justice and Cultural Preservation** (International: $3,500.00)
May 24th-June 14th

___ **Environmental Justice** (International: $2,000.00-$3,000.00)
May 9th-May 31st
Site Leader Interview Availability

*Please indicate **ALL** times you would be available for an interview.*

<table>
<thead>
<tr>
<th>Sunday, September 6th</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00pm – 1:30pm</td>
</tr>
<tr>
<td>1:30pm – 2:00pm</td>
</tr>
<tr>
<td>2:00pm – 2:30pm</td>
</tr>
<tr>
<td>2:30pm – 3:00pm</td>
</tr>
<tr>
<td>3:00pm – 3:30pm</td>
</tr>
<tr>
<td>3:30pm - 4:00pm</td>
</tr>
<tr>
<td>4:00pm - 4:30pm</td>
</tr>
<tr>
<td>4:30pm - 5:00pm</td>
</tr>
<tr>
<td>5:00pm - 5:30pm</td>
</tr>
<tr>
<td>5:30pm - 6:00pm</td>
</tr>
<tr>
<td>MLK Weekend</td>
</tr>
<tr>
<td>---------------------------------</td>
</tr>
<tr>
<td><strong>Sunday, Nov 15</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td><strong>Sunday, Dec 6</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td><strong>Sunday, Jan 10</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td><strong>Wednesday, Feb 24</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td><strong>Wednesday, March 16</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring Break</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sunday, Nov 15</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Active Citizenship &amp; Civic Engagement (Contract Signing)</td>
</tr>
<tr>
<td><strong>Sunday, Dec 6</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
<td>EOT #1</td>
</tr>
<tr>
<td><strong>Wednesday, Jan 13</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Social Justice &amp; Diversity</td>
</tr>
<tr>
<td><strong>Wednesday, Jan 20</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
<td>EOT #2</td>
</tr>
<tr>
<td><strong>Wednesday, Jan 27</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
<td>NO MEETING/Pre-Service Week</td>
</tr>
<tr>
<td><strong>Wednesday, Feb 3</strong>&lt;sup&gt;rd&lt;/sup&gt;</td>
<td>Community Impact</td>
</tr>
<tr>
<td><strong>Wednesday, Feb 10</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
<td>EOT #3</td>
</tr>
<tr>
<td><strong>Wednesday, Feb 17</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
<td>SB Site Leader &amp; Learning Partner Meeting</td>
</tr>
<tr>
<td><strong>Wednesday, Feb 24</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Spring Break Send-Off *Optional</td>
</tr>
<tr>
<td><strong>Wednesday, March 16</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Return &amp; Reflect *Optional</td>
</tr>
<tr>
<td><strong>Wednesday, March 16</strong>&lt;sup&gt;th&lt;/sup&gt;</td>
<td>Return &amp; Reflect</td>
</tr>
</tbody>
</table>

**EOT**: Event Orientation Team

**Optional**: marked as optional if participants have made prior arrangements to attend the event.