



Alternative Break Site Leader Application 2017-18

Return applications to the Center for Civic Engagement (Lightsey 203).

Applications are due **Friday, September 1st at 5pm**. Qualified applicants will be invited to the interview round based on their short answer responses on **Monday, September 4th**. Interviews will take place **Tuesday, September 5th-Friday, September 8th**.

Alternative Spring Break

Alternative Break is a transformative experiential learning opportunity for students to take part in during academic breaks. The Alternative Break program seeks to empower students to expand their horizons of self-awareness and social responsibility. Alternative Break works passionately for social justice through direct service and a curriculum encompassing topics that fuel progress for positive social change.

Site Leader Position Description and Expectations

The Site Leader position is a committed leadership role within the Alternative Break Program and the Center for Civic Engagement, ideal for any student who is interested in working for social justice. The Site Leader role is a nine-month commitment from September 2017 through April 2018. Site Leaders can expect to spend 3-6 hours per week planning and organizing trip logistics. As resources for Alternative Break participants, leaders will be expected to meet the following criteria throughout the duration of their role:

- Support strategies for participant recruitment including information sessions, tabling, and student organization presentations
- Develop and co-lead pre-departure educational meetings
- Plan and implement one pre-trip and one post-trip service experience locally for participants
- Participate in program-wide fundraisers
- Coordinate all logistical aspects of trip experience (i.e. lodging, food, travel, appropriate paperwork, training, education, etc.)
- Create and co-lead consistent, connected, challenging reflection activities and conversations with trip participants
- Manage communication with participants, faculty/staff Learning Partner (advisor), as well as community partners
- Attend all mandatory Site Leader trainings and participant meetings and events
- Adhere to deadlines assigned by Associate Director of the CCE for education and reflection materials, logistical aspects, trip payments, etc.



Professional Development and Skill-Building Opportunities

Site Leaders volunteer their time toward making the Alternative Break experience a transformative and educational one for participants, and in turn, develop highly marketable skills they can highlight for future internship and employment opportunities.

The trainings Site Leaders participate in will not only prepare Site Leaders for all aspects of planning and leading an Alternative Break experience, but also serve as educational workshops that will teach leaders transferable skills including:

- Facilitation
- Project management
- Effective collaboration and conflict management
- Leading conversations around social justice and diversity
- Problem-solving and adaptability

Site Leader Qualifications

The Alternative Spring Break Site Leader position is a role that requires commitment, initiative, and leadership ability. Site Leaders are expected to possess the following qualifications:

- Sophomore, junior, or senior enrolled at the College
- Good Academic Standing
- Passion for and commitment to social justice and positive social change
- Self-motivated and organized, including the ability to meet deadlines
- Ability to lead a group of peers by creating a comfortable, safe, and inclusive environment
- Be available **Mondays 5-6pm** during Fall 2017 Semester
- Be available to attend the Weekend Leader Retreat **Friday, Sept. 29th-Sunday, Oct. 1st**
- Be available **Wednesdays 5:30-7pm** during Spring 2018 Semester
- Be available **Saturday, March 17th-Saturday, March 24th** for Alternative Spring Break

Cost

Site Leaders for the 2017-2018 year, will receive compensation to cover the full cost of their trip for meeting the expectations of this role.



Alternative Spring Break 2018 Social Issues

The following social issues are possible focuses for Alternative Spring Break 2018. Issues of focus are tentative and subject to change.

- Affordable and Sustainable Housing
- Environmental Justice and Mindfulness
- Civil Rights
- Water Access
- Public Health
- Indigenous Rights
- Immigrant Rights
- LGBTQIA+ Issues

Required Attendance

Site Leaders are required to attend all events below. Meetings within a designated week will be scheduled in accordance with student/Associate Director availability.

- **Weekend Site Leader Retreat (Friday, Sept. 29th-Sunday, Oct. 1st)**
- **Site Leader Trainings (1 hour biweekly on Mondays from 5:00-6:00pm in the fall semester)**
- **Educations, Orientations, and Trainings (EOTs), also known as group meetings (Wednesdays from 5:30-7:00pm in the spring semester)**
- Participant Selection (November/December)
- Pre-service with trip participants prior to spring break
- Send off event (March)
- Post-service with trip participants (March/April)
- Return and Reflect (April)

*Failure to meet the expectations and requirements of the Site Leader position may result in termination from the Alternative Break program.



Alternative Break Site Leader Mandatory Dates

*All dates and times are subject to change

September

Monday, September 18 th	Site Leader Training 5:00 – 6:00pm
Monday, September 25 th	Site Leader Training 5:00 – 6:00pm
Friday, Sept. 29 th -Sunday, Oct. 1 st	Leader Retreat Friday evening-Sunday afternoon

October

Monday, October 9 th	Site Leader Training 5:00 – 6:00pm
Monday, October 23 rd	Site Leader Training 5:00 – 6:00pm

November

Monday, November 6 th	Site Leader Training 5:00 – 6:00pm
Monday, November 11 th	Site Leader Training 5:00 – 6:00pm

December

Monday, December 4 th	Site Leader Training 5:00 – 6:00pm
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January

Wednesday, January 17 th	EOT #1 5:30-7:00pm
Wednesday, January 31 st	EOT #2 5:30-7:00pm

February

Wednesday, February 14 th	EOT #3 5:30-7:00pm
Saturday, February 24 th	Pre-service day Time TBD
Wednesday, February 28 th	EOT #4 5:30-7:00pm



March

Wednesday, March 7th EOT #5 | 5:30-7:00pm

Wednesday, March 14th Participant send-off | 5:30-7:00pm

Saturday, March 17th-Saturday, March 24th Alternative Spring Break!

April

Wednesday, April 4th Return and Reflect | 5:30-7:00pm

Saturday, April 7th Post-service day | Time TBD

Additional Time Commitments: Being a Site Leader requires a commitment of approximately 3-6 hours a week to the Alternative Break program.

- Site Leaders are required to meet weekly as co-leaders to plan logistics, etc.
- Site Leaders are required to schedule weekly check-in meetings with the Associate Director of the Center for Civic Engagement to touch base on planning progress.

Keep these documents for your records



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Full Name: _____

As it appears on your passport/driver's license

Class: Freshman Sophomore Junior Senior Graduate Student

Academic major: _____

Previous Alternative Break Trips (if applicable): _____

Phone Number: _____

Email: _____

Student ID #: _____

Please attach a brief essay response to each of the following prompts:

1. Why do you want to lead an Alternative Break experience? How has your past experience with AB or other service opportunities motivated you to apply to be a Site Leader?
2. What strengths are you able to offer a co-leader (provide examples)? What are some strengths/characteristics you would seek from a co-leader?
3. In your opinion, what role do active citizens play in a community?
4. What social issue do you feel most passionately about and why?
5. What do you hope to gain from being an Alternative Break Site Leader?