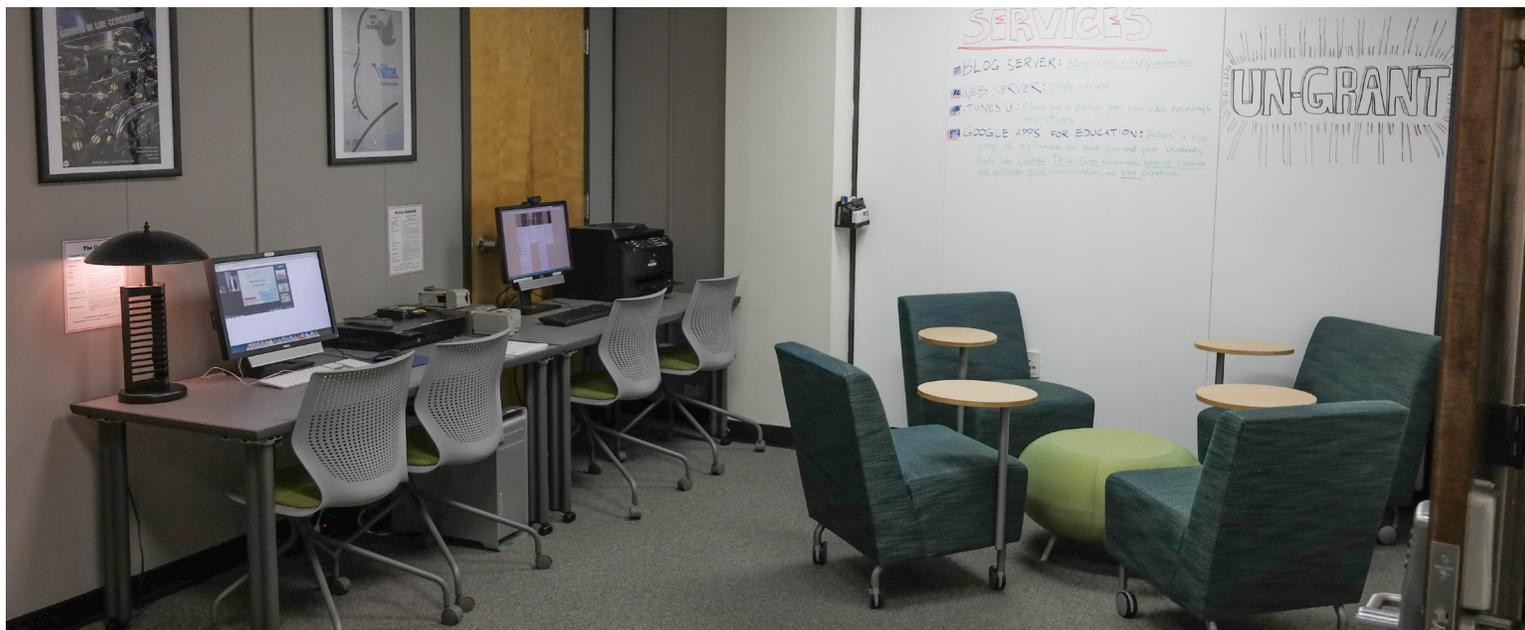




SEP 2013

TECHNOLOGY IN TEACHING REVIEW

TEACHING, LEARNING AND TECHNOLOGY'S MONTHLY NEWSLETTER



THE NEW AND IMPROVED FACULTY TECHNOLOGY CENTER!

by Zach Hartje

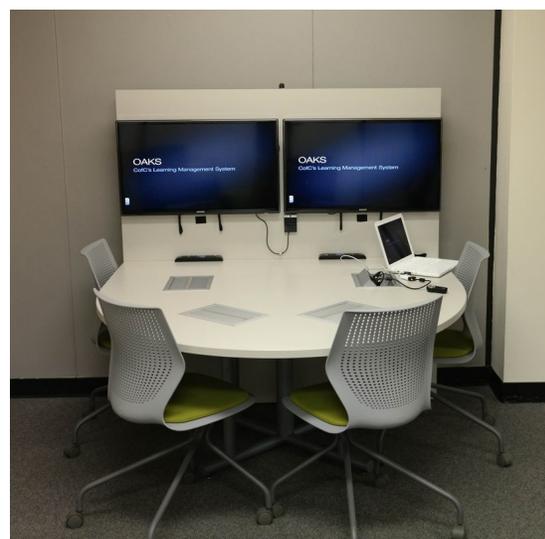
As we embark on a new semester we wanted to let you know that we have upgraded our facilities and checkout equipment inventory over the summer.

The Faculty Technology Center (JC Long 323) received a pretty big overhaul, adding furniture and features geared towards collaboration. We've outfitted the room with modular lounge seating, idea paint to write on the walls, and a collaborative workspace that we like to call "mega-desk", which allows up to four users to connect their devices to two separate displays. We've also upgraded the computers to handle resource intensive

applications such as video and photo editing, publishing applications, etc.

We've also added some new tech tools to our equipment checkout inventory. Some highlights include a GoPro camera (<http://goo.gl/s6n56>), portable document cameras, digital voice recorders, a Google Nexus tablet, and iPad minis. For a complete list of available equipment please visit <http://blogs.cofc.edu/tlt/technology/checkout-equipment/>.

We encourage you to stop by when you get a chance to see how you might be able to take advantage of the new facilities and equipment. We look forward to seeing you!



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TLT PERSONNEL CHANGES

Welcome to Kaitlin Woodlief, the newest member of Teaching, Learning & Technology! Kaitlin will be serving as the Instructional Technologist for the School of Sciences and Mathematics (SSM). Kaitlin is coming to us from Duke University where she received a PhD in Genetics and Genomics as well as a Certificate in Teaching College Biology. She also has experience teaching college level science courses and conducting research. Kaitlin's credentials and experience make her a great fit for TLT, and will allow her to relate well to faculty in SSM.

We'd like to thank Brian Brumley for severing as the Instructional Technologist for SSM over the past few months. Though his tenure with TLT was short, he was able to contribute greatly to the department. Brian will be leaving Charleston and headed to the Green Mountain State of Vermont, his last day being September 30th. Between now and the 30th Brian will be working closely with Kaitlin, getting her acclimated to the College, TLT, and SSM.

Zach Hartje has transitioned into the role of Director for Teaching, Learning & Technology. He has spent the past 6 years as the TLT Instructional Technologist for the School of Business, and has served as the Assistant Director of TLT for the past year and half. Zach is excited about the new opportunity and looking forward to the challenges ahead!

We'd like to thank Monica Lavin for her time and service as Director of TLT! Her leadership lead the department to new heights. Though Monica is no longer working with TLT, she hasn't gone far. She has moved into a part-time role within IT to help improve IT communications and customer advocacy.

DR. SMITH WINS KINDLE PAPERWHITE AT CONCLUSION OF TLT'S SUMMER SERIES

by Chris Meshanko

At the end of May, we launched our new **Summer Series** to provide faculty with a variety of weekly training sessions designed to introduce educational technologies that increase student engagement and create an active learning environment. *Over 75 sessions were offered.*

As an incentive to attend training during the summer, we entered attendees into a random drawing (check out the *Typewriter* random name generator - <http://goo.gl/1ldkl>) for a new Kindle Paperwhite following the final session.

Dr. Jessica Smith, Assistant Professor with the Department of Communication, not only attended the most sessions, but was also randomly selected as our first winner. Congratulations, Dr. Smith!

Would you like to win a Kindle Paperwhite? Attend our training sessions this fall to be entered to win. The more sessions you attend, the more times your name will be entered! To view upcoming trainings and to register, visit our calendar at tlt.eventbrite.com.



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WHY HAS MY COURSE ORGANIZATION CHANGED ON MY HOME PAGE IN OAKS?

by Amy Ostrom

Welcome back to campus! After logging in to check on your courses in OAKS, you may have noticed that the course organization may have changed on your homepage in OAKS. While this may not be true for everyone, some of you may now see a list of 25 last accessed courses rather than the semester headings in OAKS. If this is the case, please note the following options that you have for searching the courses and gaining quick access.

Why has my course organization changed on my home page in OAKS?

A built in function of OAKS is to display the last 25 accessed courses once your course list grows greater than 50 courses and this removes the semester headings. This is done to conserve space in the **My Courses** widget on the **My Home** screen. Your courses for Fall semester should be populated and below are a few recommendations for accessing your course(s) from your course list.

Option 1

1. From the **My Courses** Widget, in the search field, to the right of "Last 25 Accessed Courses" enter your course CRN number and click the *search* button.
2. This will return results for courses matching the CRN number.
3. Fall 2013 courses will have a CRN number with a **suffix of 201410**.

Option 2

1. From the **My Courses** Widget, without entering a course CRN, click the *search* button. This will return

all of your courses with sortable headings.

2. Click the **Semester** heading to sort in ascending or descending order.

Please note that you can request old courses be removed from the course list by emailing **helpdesk@cofc.edu** with the course CRN number (ex. 30248.201330). If you request to remove courses you will no longer have access to the content/material within that course.

As an additional option, you can pin courses to the navigation bar in OAKS. This will allow you to have quick access to frequently used courses. Pinned courses will always show at the top of the dropdown list under **Select a Course** in the navigation bar.

1. When you are on the OAKS homepage, click on the dropdown arrow next to **Select a Course** in the upper left hand corner.
2. A dropdown menu will appear listing all of your courses in OAKS. You have the ability to sort this list by *last accessed* or by *course name*.
3. To pin a specific course to the top of the list, click the *grey pushpin icon*. The icon will turn orange and the course will be highlighted in blue.
4. To unpin a specific course from the top of the list, click on the *orange pushpin icon*. The icon will turn grey and the course will no longer be highlighted. Once unpinned, the course will be sorted according to the filter you have indicated and not automatically show at the top of the list.

The screenshot shows the OAKS My Home page. At the top, there is a navigation bar with 'My Home' and 'Select a course...' dropdown. Below this, a search dropdown menu is open, showing a search field and a list of courses. The search field is set to 'by Last Accessed'. The list of courses includes:

- FTI Faculty Technology Institute - FTI
- Faculty Distance Education Readiness FA13 - SPEC-FDER
- MUSC-131-03 - Music Appreciation - 30114.201330
- DE Train 2012 - DETRAIN2012
- Faculty DE Readiness - DETRAIN
- POLI-401-01 - Reading/Ind Study in Pol Sci - 30983.201330
- SandboxMendi - SandboxMendi
- THTR-176-02 - Introduction to Theatre - 21346.201320

The page also shows a navigation bar with 'Admin Tools', 'User Related', and 'OAKS Requests' sections. The 'User Related' section shows 'Users' and the 'OAKS Requests' section shows 'REQUEST FORMS'.

MAKE DROPBOX.COM EVEN MORE FABULOUS

by Mendi Benigni



Dropbox.com is a wonderful and functional application all by itself, but with a few add-ons you can make it even more functional. **Remember, Dropbox is a 3rd party, non-CofC service so never put FERPA protected or secure information in your Dropbox, even if it's encrypted.**

BoxCryptor

BoxCryptor allows you to encrypt the files in your Dropbox folder. From their site "Add more security to your files in the cloud with Boxcryptor and enjoy 24/7 peace of mind! Boxcryptor is the easy-to-use encryption solution that secures your data in the cloud with the highest security standards." The encryption actually happens on your computer or mobile device before you upload it to Dropbox so it travels online in its encrypted form. Free version allows AES-256 and RSA encryption, secure file sharing and mobile apps. <https://www.boxcryptor.com>

DROPitTOme

Securely receive files from anyone via your Dropbox. It allows people to share a file with you without them having a Dropbox account or seeing or accessing your other Dropbox files. DropitToMe will create a folder within your Dropbox account then, using a web link provided by the site, the user can upload a file up to 75 MB in size. They drop it in without seeing the other files already in the folder. Totally secure. <http://dropitto.me>

DropVox

Record voice messages and reminders on your iPhone and have it sent straight to your Dropbox folder. The app costs \$1.99 and is available for iPhone/iPad only. <http://www.irradiatedsoftware.com/dropvox/>

DropPages

Ever want to put up a quick website but don't have anyplace to upload it? Well now you can publish it via your Dropbox folder. It's a simple site creator and publisher all in one. <http://droppages.com>

Send To Dropbox

This service allows you to email files directly to your Dropbox. Also a great way to save information from an email to your Dropbox. According to the website you can have folder organization, message body copying, and more. <https://sendtodropbox.com>

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